

**SUPPLEMENTARY INFORMATION FORM**

The Governors have a difficult task in deciding which child should be offered a place at the school. This form is designed to help us make that decision and should be read in conjunction with the criteria for admission published in the Education Leeds handbook and also available from the school. All applicants should fill in sections 1, 2, 3, 4 and 5 as fully as possible. **They should then ensure their vicar / minister of religion completes section 6, before returning the form to school.**

**1. CHILD'S INFORMATION**

Surname: \_\_\_\_\_ Forename(s): \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Male / Female \* (Please delete)

Address: \_\_\_\_\_

\_\_\_\_\_ Post Code: \_\_\_\_\_

**2. PARENT / CARER INFORMATION**

Title: Mr / Mrs / Miss / Ms / Other \* (Please delete) \_\_\_\_\_

Address (if different from above): \_\_\_\_\_

Telephone: \_\_\_\_\_ Mobile: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

**3. SIBLING DETAILS**

Does the child have an older sibling(s) currently attending the academy? Yes / No \* (Please delete)

If yes, please give the full name and Year Group of the sibling(s)? \_\_\_\_\_

\_\_\_\_\_

**4. FAITH DETAILS**

Are you or your child **regular\*\*** worshippers at St James the Great Church Manston? Yes / No \* (Please delete)

Are you or your child **regular\*\*** worshippers at another Christian Church? Yes / No \* (Please delete)

Are you or your child **regular\*\*** worshippers of another world faith which is one of the other five major world faiths represented in Great Britain? Yes / No \* (Please delete)

*\*\*Regularly means that the child (or whose parent(s)/carer(s) has attended worship at least once per month, for two years immediately preceding the application.*

***If you have answered YES to any of these questions, please complete the box below and ensure your vicar / minister of religion completes section 6, before returning the form to school.***

**5. FAITH CONTACT DETAILS**

Please provide the details below for the vicar, minister or faith leader who can provide a reference in support of the information provided above.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Parent / Carer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

CONFIDENTIAL

**6. FOR CLERGY USE ONLY:**

The parent(s) / carer(s), detailed in section 2, have nominated you to verify the information on this supplementary information form.

Please complete the sections below to verify the information:

a) Can you confirm, to the best of your knowledge, that the answers given in section 4 are correct?

Yes / No

b) Can you confirm that the church or place of worship given in Section 5 is the child's, or the parent/carer of the child's, normal place of worship?

Yes / No

Signed: \_\_\_\_\_ Vicar / Minister of Religion

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

**IMPORTANT:** Please also make sure you either stamp the form with the church or faith community's official stamp, or you attach a signed sheet of the church's or faith community's official letter-headed paper. This will help to authenticate the reference. Please return to the applicant. Many thanks

For Parents/Carers: please return the completed supplementary information form to School Administrator, Manston St James Primary Academy, Sandbed Lane, Leeds, LS15 8JH. Closing date for receipt is 15th January 2019.